

ESA NCB Executive Committee Meeting
St Louis, MO, March 15, 2009

Date: Sunday, March 15, 2009
Venue: Hilton at the Park, St Louis
Room: Market Street
Time: 2:00 – 5:00 pm

Executive Committee: Dave Coyle, Shripat Kamble, John Obrycki, Matt O’Neal, Dave Ragsdale, Susan Ratcliffe, Rick Weinzierl, Susan Weller, Steve Yaninek

Committee Chairs, Co-Chairs, Designees: Bruce Barrett, Tom Coudron, David Coyle, Rick Foster, Janet Knodel, Elizabeth Owens, Robert Wright, Tom Myers, Bob Wright

Invited guests: Marlin Rice, Robin Kriegel, Dave Hogg, Ernest Delfosse

Agenda

1. Welcome/Call to order – Steve Yaninek
 - a. Meeting called to order at 2:05 pm by Pres. Yaninek.
2. Introductions were made
3. Agenda Adopted, no additions from the floor
4. Approval of the 2008 Executive Committee Minutes – Dave Ragsdale
 - a. John Obrycki moved, Shripat Kamble second, voice vote approval – will be posted on website following 2009 meeting.
5. Comments from ESA – President Marlin Rice, Executive Director Robin Kriegel
 - a. Marlin Rice: NCB ESA will once again nominate a strong candidate for ESA President, 5 current presidents/president elect and immediate past presidents of ESA are from NCB ESA as were 10 of the last 12. Marlin is strongly encouraging other branches to put forth names for consideration.
 - b. Changes to National Meeting:
 - i. Monday, Tuesday and Wednesday there will be a plenary session with a guest speaker outside of ESA. These will all occur at the early noon hour, between the morning symposium and the afternoon symposium.
 - ii. ESA member can be senior author on 3 presentations (1 invited, and another 2 from other formats, eg. Posters or ten minute talks)
 - iii. ESA channel for YouTube at the meeting
 - iv. International Electronic Posters with interactive communication.
 - c. Robin Kriegel
 - i. ESA Central will host branch websites – at no cost to branches with a single contact for updates and changes per branch
 - ii. Convex for Program Submission – at some cost yet to be determined
 - iii. Registration with credit card acceptance through ESA Central – ESA cannot yet handle this, but after January 2010 this is planned.

- iv. International Affairs committee – recommended an international branch and Canada and Mexico will remain associated with their current branches
 - v. Increasing student volunteers at the National Meeting, e.g., YouTube videographers and interviewers, AV room, and other venues. They will receive a complementary registration if they work a minimum of 4 hours.
6. Update from NCB Governing Board Representative - Susan Weller
- a. Served to review the membership survey tool and is just learning her role on the Governing Board
7. 2009 NCB Budget – Dave Ragsdale
- a. 2010 budget for Louisville meeting will be prepared, discussed and approved by the Exec. Committee approx. late 2009 or early 2010.
 - i. The Entomological Foundation may help with registration as they have a Merchant Services Account for the 2010 meeting until ESA Central is able to do this for branches
 - b. 2011 budget for meeting in Minnesota will be discussed at the ESA Annual Meeting in 2010
8. 2009 Committee Reports
- a. Local Arrangements Committee, Bruce Barrett
 - i. Bruce distributed the current income and expense budget and reviewed the numbers. Expenses will be somewhat lower as Missouri Conference Center charges on a per registrant basis and the proposed income does not include the expected on-site registration numbers that will be known at the final business meeting.
 - 1. The NCB ESA annual meeting needs to wrap up and have all contracts/bills paid and residual money or bills paid within 30 to 60 days following the meeting.
 - 2. Non-registration revenue generation needs to be streamlined
 - a. 20% of total revenue comes from these sources and there needs to be a more dedicated effort to this issue. John Obrycki will come to the Exec. Committee meeting on Wednesday with a proposal.
 - ii. Comments by Steve Yaninek – there are too many jobs being handled by the LAC
 - 1. One recommendation is to take sponsorship out of the LAC responsibility and move to President's office
 - 2. Need to have a co-chair since the job is so large.
 - 3. Budget for LAC and Sec/Treasurer needs to be unified and good accounting practices dictates we change the current procedures.
 - b. Program Committee, Tom Coudron
 - i. At Columbus there were 177 presentations, with 183 at St. Louis. Ten symposia vs. 7 symposia
 - ii. Fewer symposia this year but more contributed papers – 17 in Columbus but up in St. Louis to 64, with 32 posters submitted. Missouri does not have a greater presence in the symposia as the host state has in the past.
 - iii. Student oral presentations are up from last year (29 in 2008 vs. 41 in St. Louis). 28 posters (23 in Columbus)
 - 1. Tour sponsored by Monsanto may have been a draw to students
 - c. National ESA & Foundation Awards Committee, Rick Foster

- i. Award winners for national awards are listed in the program. The committee did not getting sufficient nominations (3 nominees for 5 awards).
 - d. NCB Honorary Awards Committee, Michelle Smith & Marion Harris
 - i. All deadlines were synchronized for various awards. Winners were Dr. Kun Yan Zhu of Kansas State for the CV Riley Award and Dr. Bruce Hibbard, University of Missouri for the Award of Merit.
 - e. Student Awards Committee, Janet Knodel
 - i. 8 nominees for Comstock and 6 for Graduate Student Scholarship
 - ii. Revised the nomination and reduced the number of letters from 3 to 2 faculty for Comstock and for Grad Student Scholarship from 7 letters to a total of 4. The committee also simplified the evaluation forms for these awards and the forms for evaluation of posters and 10 minute talks.
 - f. Nominating Committee, Paula Davis & Ken Haynes
 - i. ESA Central positions filled: Governing board rep from NCB is Susan Weller, ESA Vice-President Elect is Ernest (Del) Delfosse, and Dr. Eileen Cullen as Certification Board Representative.
 - ii. NCB ESA positions of President Elect (Rick Foster) and NCB Exec. Committee At-large Rep, Dr. Tiffany Heng-Moss.
 - g. Auditing Committee, Bob Wright
 - i. Report submitted and approved by Exec. Committee, Moved by John Obrycki and second by Rick Weinzierl, voice vote approved
 - h. Membership Committee, Bill Hutchison & Bob Wright
 - i. No activity this past year. Bob is seeking advice from President Elect John Obrycki for guidance on what this committee should do in 2009.
 - i. Student Affairs Committee, David Coyle
 - i. Recommendation by David Coyle is to allow students to serve a 3 year term to avoid the rapid turnover on the committee.
 - ii. Student symposium at NCB ESA is a task of the committee.
 - j. Linnaean Games Committee, Susan Weller & Wyatt Hoback
 - i. Nine teams registered – nearly a record
 - ii. Committee reviewed questions/answers and new questions were solicited.
 - k. Photo Salon Committee, Tom Myers
 - i. 107 Digital and 31 slides are in the salon out of 215 images submitted
 - ii. Next year is the 50th anniversary of the Salon and Tom would like to have a photographic symposium at the Louisville meeting. Ric Bessin and Tom Myers may spearhead this symposium
- 9. Update on 2010 Meeting, Louisville, KY – John Obrycki
 - a. Brown Hotel, Louisville, KY – March 14-17, 2010
 - b. Office Staff and 2 students, and faculty as local arrangements committee
 - c. Co-Program Chairs: Dr. Susan Ramiro and Dr. Janet Linsing (check spelling)

10. Old Business

- a. NCB awards deadlines – all made uniform
- b. NCB website – Purdue picked it up from Iowa State and ESA will pick this up soon after the close of the St. Louis meeting.
 - i. It will be more template driven – easier to update
 - ii. ESA Staff will do the updating, but a single contact from each branch – to be decided by the NCB ESA Executive Committee
 1. Andre Owens and Alan Kahn will be the two staff persons to get the website up and running for NCB ESA
 2. Host is not at ESA but through their web provider
 3. Goal is to migrate to ESA during the summer
 - iii. Convex can do the electronic submission of papers, posters, symposium – there will be a charge. Unknown at this time. Implement for 2010 meeting
 - iv. Registration through ESA will be targeted for 2011
- c. Entomology Foundation fundraising request
 - i. Challenge to each branch to raise funds as endowment is down significantly.
 - ii. Executive Committee endorse the Entomological Foundation fundraising efforts.
- d. Other old business?

11. New Business

- a. NCB Nominee for ESA President? – Grayson Brown proposed, moved by Shripat Kamble, second by Susan Ratcliffe, unanimous voice vote at the Exec. Committee to be brought forth to the membership.
- b. Time and place decisions for future meetings
 - i. 2010 – Lexington, KY
 - ii. 2011 –Minnesota
 - iii. 2012 – Nebraska
- c. NCB nominations for the ESA archive committee
 - i. Rick Weinzierl to consider being part of ESA Central Archivist
- d. Other new business? – None
- e. Motion to Adjourn – approved by consensus.