

Minutes of the Final Business Executive Committee Meeting
North Central Branch of the Entomological Society of America

Winnipeg, Manitoba CANADA
Delta Hotel, 29 March 2007

In attendance: Rick Weinzierl, Mark Boetel, Shripat Kamble, Larry Charlet, Ric Bessin, Steve Yaninek, Mike Culy, Dave Horn, Gary Hein, Kelly Cook, Evan Lampert, Dave Hogg, David Ragsdale, Marion Ellis, Brent Elliott

The meeting was called to order by President, Rick Weinzierl at 12:10

President Weinzierl handed out an agenda for the Final Business Meeting

Minutes of the Preliminary Business Meeting were posted by Ric Bessin and President Rick Weinzierl asked if there were any corrections or additions.

- **Motion** to accept minutes as written: Shripat Kamble, Second: Mark Boetel.
Approved by unanimous voice vote

OLD BUSINESS:

Treasurer's Report: – Ric Bessin – reviewed the 2007 budget and Ric Bessin will handle the expenses for this meeting and will transfer the books and the account by mid year (July 2007) to David Ragsdale. At the time books are transferred, a mid-year report to the Audit committee will be submitted. The best estimate currently is at the close of the Winnipeg meeting there may be a small shortfall of \$2,000 to \$4,000.
Review of the 2007 budget commenced.

Income:

- ◆ Particularly noteworthy is the ESA Program Enhancement Funds. These dollars are already in bank and represent funds from National ESA office based on attendance of NCB members at the national meeting
- ◆ Donations to support the NCB Meeting in Winnipeg of \$8,500 – already in bank
- ◆ Total Budgeted items: \$25,476.00

Expenses: Review of expenses as per budgeted were explained by Ric and are in his proposed budget handed out. Items of interest discussed were the following.

- ◆ Office of the secretary – budget:
 - Dues for Sec/Treas
 - Postage/printing – zeroed out since all communication is via e-mail
 - Travel for Sec/Treas to NCB meeting.
 - Web Support (John vanDyk, \$1200 for web, \$300 for travel to meeting). John did not attend the meeting so \$300 will not be used.

- ◆ ISU registration to date has generated about \$17,500 but keep in mind to use the credit card registration, ISU charges \$12/registrant at meeting.
 - ◆ ESM – has collected approximately \$18,000 in Canadian funds in registration
 - ◆ Donations of \$8,500 in donations will be sent in to Local Arrangements to pay for contracted items associated with Winnipeg meeting. There are fees to cash checks issued in US dollars, so large sums are transferred rather than several smaller amounts.
 - ◆ Total due for the Winnipeg meeting is approximately \$36,000 in Canadian and Ric will handle the budget from the Manitoba meeting.
 - ◆ Expenses needed to paid prior to the meeting are minimal, plaques for award winner
- **Motion:** Approval of budget, made by Gary Hein, second by Mark Boetel,
Approved unanimously by voice vote.

Pres. Rick W. asked if we need a budget for the 2008 meeting budget?

If we need one we can use a cyber motion and vote if things need to change.

2007 NCB Annual Meeting Summary,

Brent Elliott – a final report with registration numbers will be forthcoming

Marion Ellis – started 2 years in advance and it made for a great program

Gary Hein – a successful meeting due to teamwork from LAC and Prog. Committee

Posting of the award winners and get a final report from Luis Canas.

Need to have a photo of award winners for 2008 meeting

Highlight award winners on the website.

Status of committee and their composition

Membership committee: Larry Olson, Dan Pavek, Bill Hutchison, - Appoint Pavek as chair, Rick Weinzierl will charge three members and check to see if the student member from UK is still available. Each member will serve either on a one to three year term, ask they send out announcements through CETA, other institutions in the states other than Land Grant Universities, use materials from National ESA office, get Chris Selzig to identify those members who did not renew and divvy up the list to members. A report should be made at the Preliminary Business meeting at Columbus, OH.

Linnaean Games, Wyatt Hobak - Gamesmaster, Mike Culy, need 2 more members and a student member – appointed by Rick Weinzierl.

Committee will need to work to get questions into line with the national standards which will include a review of the questions.

Student Affairs, Rick Weinzierl will appoint a student to the national student affairs committee

Remaining Committees:

Time and Place Committee: Steve Yaninek will use Conference Direct to help site the 2009 meeting. Missouri will be the lead if possible, but Steve can look elsewhere if

needed. We will need to select a meeting site soon for Missouri and following that year, it will be Kentucky. The Executive Committee will need to select the site for the 2011 meeting. Steve Yaninek provided a list of the past meetings and we will communicate this to members of the Executive Committee for the upcoming year.

Audit Committee: Tom Phillips, Bob Wright, Ed King are the new audit committee.

Student Awards: Luis Cañas (co-chair), Catherine Hill, Tom Clark, Jon Babcock, Janet Knodel (co-chair), Elizabeth Owens, Lyric Bartholomay (OSU)

NEW BUSINESS:

NCB Nomination for ESA President – Inform governing board member that we have a NCB nominee. Dave Hogg is a Section C member and we will seek that endorsement of the Executive of Section C. Rick Weinzierl will convey the information to the governing board. Rick Weinzierl will write to Section C and F chairs to endorse Dave Hogg.

Nominations for Standing Committee Slots – list provided to Executive Committee by Larry Charlet. We need Fellows and Student Affairs members. Rick Weinzierl will fill.

Initial plans for 2008 NCB meeting, Columbus, OH

- ◆ Preliminary Business Meeting, start mid afternoon to allow Monday morning as a travel day. The goal is to avoid travel on Easter Sunday.
- ◆ Tuesday Schedule – high profile topic
- ◆ Insect Genome Project
- ◆ Public Event for the Evening without charge might be useful (if gratis, then we do need a head count).
- ◆ Drawing at the business meeting for future registration waiver or a travel award for the national meeting or memberships to ESA should be considered.
- ◆ Undergraduates – offered a free registration may be a way to increase awareness.
- ◆ Registration – University of Illinois may handle the registration but the Exec. Committee should consider using the national ESA headquarters through Conference Direct. Dave Horn is also exploring other options to allow credit card registration.
- ◆ Steps to Involve Eastern Branch Members:
 - Allow any member of the Canadian Entomology Society, or the Eastern Branch to participate at the member rate. Item to consider, but no action taken.
- ◆ Sponsorship:
 - Should continue and leave it up to the LAC chair to operate.

➤ **Motion** to Adjourn at: 1:55 by Marion Ellis, 2nd, Mark Boetel.